

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Adrian Deveny

Employing Office/Committee: Senator Merkley

Travel Expenses Paid by (List all sources): Alliance to Save Energy

Travel Date(s): February 21-23, 2018

Description/Title of Attached Forms: \_\_\_\_\_

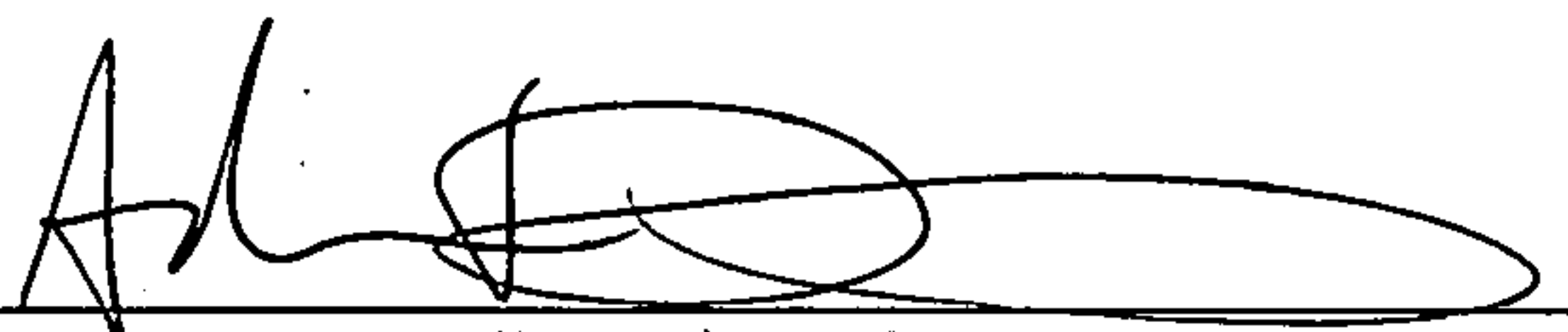
Trip invitation and Form RE-2

Purpose of Amendment (describe the reason for amending original submission): \_\_\_\_\_

Providing trip invitation and completed Form RE-2

12/13/2018

(Date)

  
(Signature of Traveler)



*Using less. Doing more.*

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January 16, 2018

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Jim West  
Snohomish County PUD  
Steve Wright  
Cheban Public Utility District  
Rory J. Yanchek  
3M Government Markets

Adrian Deveny  
Director of Energy and Environmental Policy  
Office of US Senator Jeff Merkley  
313 Hart Senate Office Building  
Washington, DC 20510

Dear Adrian:

The Alliance to Save Energy invites you to join us on a fact-finding trip to Los Angeles, California to learn about policies and best practices that are helping to drive advances in energy productivity across the country. As currently planned, this trip will include several visits in the Greater Los Angeles area and is scheduled for Thursday and Friday, February 22 - February 23, 2018. We have invited staff members from both sides of the aisle and from both Chambers to participate, to ensure well-rounded and robust discussions.

Over the course of the trip, we will visit a leading LED company, a global lighting control and sensor company, one of the nation's largest electric utilities, a research and innovation facility, a leading builder of residential homes and one of the busiest ports in the world.

This fact-finding mission is an excellent opportunity for Congressional staff to learn about state activities and businesses' progress to improve their energy productivity. The exchange can be used to develop, refine and advance policies at the federal, state and local levels.

Thank you in advance for your consideration. We expect a significant level of interest in this trip and, with limited capacity, we encourage you to respond at your earliest convenience as we will be accepting participants on a first-come, first-served basis. To meet the requirements set by the Ethics Committee, we will finalize the agenda and attendee list by January 12<sup>th</sup>. If you would like to join us, or have any questions regarding the trip, please feel free to get in touch with Reed Brown, the Alliance's Senior Associate for Government Affairs, at [rbrown@ase.org](mailto:rbrown@ase.org) or (202) 530-2241.

Best,

Kateri Callahan  
President  
Alliance to Save Energy



# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

**Post-Travel Filing Instructions:** Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Alliance to Save Energy

Travel date(s): February 21-23, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$381.15	\$346.00	\$62	N/A

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	N/A	N/A	N/A	N/A

Provide a description of all meetings and events attended. *See Senate Rule 35.2(c)(6)*. (Attach additional pages if necessary.): See attached itinerary

12/13/2018  
(Date)

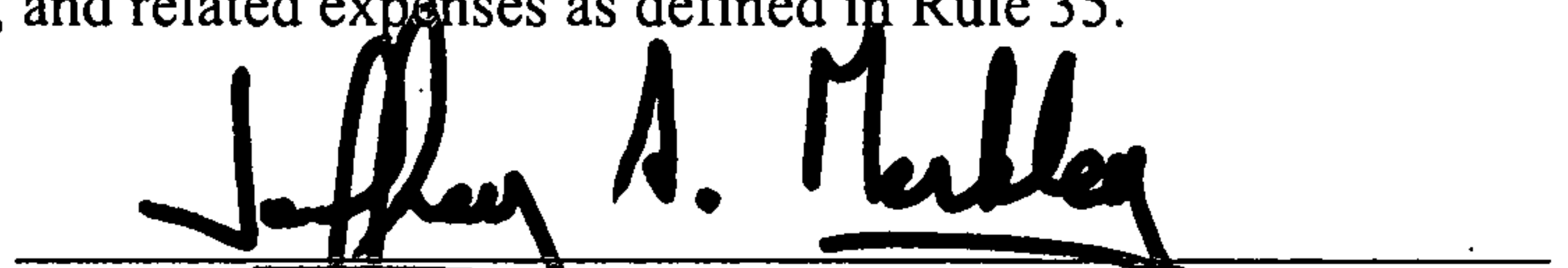
Adrian Deveny  
(Printed name of traveler)

  
(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

12/13/2018  
(Date)

  
(Signature of Supervising Senator/Officer)







